



Request for Additional Auxiliary/Local Funds Budget Authority	
Date:	
Requester Name:	Signature:
Requester PID:	Contact Number:
Cost Center	
Activity Nbr:	Activity Name:
Optional fields, use if applicable:	
Cost PID: <i>To track expenses related to faculty allocations</i>	
Task: <i>To track expenses that have a similar purpose as assigned, for example Critical Investments</i>	
Budget Ref.: <i>To track specific years for Financial Aid and COM only.</i>	
Justification	
Budget Increase Requested	
Permanent Salaries and Wages (E71121)	\$
OPS Payroll (E71500)	\$
Operating Expenses (E11900)	\$
Operating Capital Outlay (OCO) (E21000)	\$
For Use by Office of Auxiliary Development Approval only	
Processed by and date:	

Form must be submitted to Office of Auxiliary and Enterprise Development (AED).
Please scan this form and e-mail to Yakeline Rodriguez at yarodri@fiu.edu or faxed to (305) 348 2990

NOTE: Only enter budget authority requests in operating categories as needed. Excess budget authority currently available in other auxiliary accounts should be budget transferred before requesting additional budget authority. In addition, units should only request budget that will be spent by the end of the current fiscal year as an actual expenditure and not encumbered on June 30th. All requests will be reviewed by the Office of Auxiliary Development, and the originating individual will be notified if amendments to the request are determined necessary.